

## **GUIDELINES FOR THE LAW STUDENT UNIONS PEDAGOGICAL PRIZE**

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### **Procedures for appointing award winners**

Each year, the Board will raise the issue of whether there is a suitable candidate to award the prize to. Thereafter, the president shall announce in an appropriate manner that the prize will be awarded and that all members are allowed to nominate candidates for the prize. After the time for nomination has expired, the Board shall submit a proposal to the Governing Assembly where all nominations with associated motivations are included. Finally, the issue should be raised in the Governing Assembly for deciding who should be awarded the prize.

### **Procedure for awarding the prize**

The president of the Law Student Union shall inform the winner by telephone or in any other way that the president finds appropriate. The winner of the prize is also to be announced on message boards and a press release must be written. As a prize, a diploma in a frame is presented, with the Law Student Unions order band. The diploma must be signed by the President and the Vice President. The award is made in conjunction with the graduation ceremony. The winner will be invited to both lunch and the ceremony. When awarding the prize, the President of the Law Student Union shall give a short speech and hand over the prize to the winner.